



Assistant

State Bank of India is the largest bank in India with over 24,000 branches across 36 countries, including 195 foreign branches. SBI Maldives was opened in 1974 and is the first bank in the country. We invite applications from young, enthusiastic & hardworking Maldivian nationals for the post of 'Assistant'.

JOB SUMMARY

Handling all types of general banking work and attending to front office customers in a friendly and courteous manner.

- **Work Place:** Any branch of SBI Maldives
- **Age:** Between 18 to 25 years as on 1st January 2024



QUALIFICATIONS & EXPERIENCE

- Minimum GCE A' Level
- Preference to graduates and candidates with experience in Banking / Financial sector
- Preference to candidates with higher grades in English & Mathematics subjects

+ Additional Skills

- Fluency in written and spoken English
- Proficiency in computer applications (MS Office)
- Excellent communication and relationship management skills



KEY TRAITS

• Adaptability

With ever changing needs of the financial world, State Bank of India needs individuals who are adaptable and mobile, willing to adjust to variety of roles and show responsiveness to the needs to the bank.

• Willingness to Learn

The Bank believes in learning by doing. At SBI, you are constantly faced with new challenges and unfamiliar environments. The ability and eagerness to learn quickly and grow is a crucial trait which the bank values in all of its employees.

• Team Player

The employees of SBI are members of a tightly knit family and they work in teams of motivated people to achieve their goals. SBI truly values individuals who can work effectively in team settings and encourage other team members to work towards common goals.



REMUNERATION

- Starting Salary MVR 11,400 + Living allowance and other benefits
- Medical insurance*
- Other benefits as per company policy*

* Subject to the successful completion of probation period.



DOCUMENTS TO BE SUBMITTED

- Duly filled in Application Form (available on <https://mv.statebank/careers>)
- National ID card copy
- Reference letters from previous employers (if applicable)
- Attested copies of educational certificates/transcript (incase of graduates, accredited certificates from MQA)
- Curriculum Vitae (CV)



SELECTION PROCESS

- Short-listed candidates will undergo a written and computer skills examination
- Subject to medical fitness and police report
- The bank reserves it's right to reject any candidates without assigning any reason

HOW TO APPLY (Apply before 14:00hrs, 15th January 2024)

- Download the application form : <https://mv.statebank/careers>
- Submit the application form, CV and supporting documents in a sealed envelope to:

State Bank of India,
HR Department, 4th Floor, H. Sunleet, Boduthakurufanu Magu, Male'