



Assistant

State Bank of India is the largest bank in India with over 24,000 branches across 36 countries, including 195 foreign branches. SBI Maldives was opened in 1974 and is the first bank in the country. We invite applications from young, enthusiastic & hardworking Maldivian nationals for the post of 'Assistant'.

JOB SUMMARY

Handling all types of general banking work and attending to front office customers in a friendly and courteous manner.

- **Work Place:** Any branch of SBI Maldives (Male', Hulhumale, Maamigili, Hithadhoo)
- **Age:** Between 18 to 25 years as on 1st October 2022



QUALIFICATIONS & EXPERIENCE

- Minimum GCE A'Level
- Preference to graduates and candidates with experience in Banking / Financial sector
- Preference to candidates with higher grades in English & Mathematics subjects

+ Additional Skills

- Fluency in written and spoken English
- Proficiency in computer applications (MS Office)
- Excellent communication and relationship management skills



KEY TRAITS

- **Adaptability**
With ever changing needs of the financial world, State Bank of India needs individuals who are adaptable and mobile, willing to adjust to variety of roles and show responsiveness to the needs to the bank.
- **Willingness to Learn**
The Bank believes in learning by doing. At SBI, you are constantly faced with new challenges and unfamiliar environments. The ability and eagerness to learn quickly and grow is a crucial trait which the bank values in all of its employees.
- **Team Player**
The employees of SBI are members of a tightly knit family and they work in teams of motivated people to achieve their goals. SBI truly values individuals who can work effectively in team settings and encourage other team members to work towards common goals.



REMUNERATION

- Attractive salary + allowances and benefits as per company policy.



DOCUMENTS TO BE SUBMITTED

- Duly filled in Application Form (available on <https://mv.statebank/careers>)
- National ID card copy
- Reference letters from previous employers (if applicable)
- Attested copies of educational certificates/transcript (incase of graduates, accredited certificates from MQA)
- Curriculum Vitae (CV)



SELECTION PROCESS

- Based on the academic qualification and experience, candidates will be short-listed for interview
- Subject to medical fitness

HOW TO APPLY (Apply before 17:00hrs, 7th November 2022)

- Download and fill the Application on your PC / Laptop (handwritten forms will not be accepted).
- Print the filled Application form, sign and paste your passport size photograph.
- Apply online on (<https://mv.statebank/careers>) by uploading the Application form and supporting documents.