

Format of an Undertaking by Employer to be issued on Company/Institute's Letter Head

The Chief Operating Officer / Branch Manager
State Bank of India
_____ Branch
Republic of Maldives

Dear Sir,

NON-RENEWAL OF WORK VISA

ACCOUNT NO. : _____

In terms of Bank's announcement in force on the captioned subject, we hereby confirm that Mr./Mrs./Ms. _____ is working with _____ since _____ and his/her job contract is valid till _____. We further confirm that the renewal of his/her work visa is under process and the required visa fee for the extension of work visa has already been paid on _____ / we have applied online for the extension of work visa on _____ (*), the details of which are as follows:

Name : _____
Passport No. : _____
Work Visa Card No. : _____
Work Visa being extended : From _____ to _____

2. A copy of receipt evidencing payment of visa fees, issued by MIRA dated _____ or a copy of online submission (*) is enclosed. **(waived in case of an undertaking by Ministry of Education/Health)**. Further, we undertake to submit a copy of renewed Work Visa card immediately on the receipt of the same from Dept. of Immigration.

Yours faithfully,

Authorised Signatory with Company/institute's stamp/seal

Name of Signatory : _____ National ID No. _____

(*) Please delete whichever is not applicable