

CHECK LIST FOR OPENING OF CURRENT ACCOUNTS FOR CORPORATES		Documents submitted (for customer use)	AUTHORISER	COMPLIANCE OFFICER	AVP (A & RM)
1.	Duly filled up Account Opening Form with proper introduction				
2.	Passport size Photograph, Identity Proof, Passport Copies (<i>any one from List A</i>) and Address Proof (<i>any one from List B</i>)				
3.	Certified copy of Resolution of Board of Directors authorizing opening of Banking Account with State Bank of India and also specifying names and giving the specimen signatures of the persons who are authorized to operate the Account				
4.	FATCA Declaration in the format enclosed with Account Opening Form				
5.	Original Certificate of Registration (<i>for inspection and return</i>). In case of foreign Companies, they should be re-registered in Maldives				
6.	Certificate issued by Registrar of Companies showing the latest share holding pattern of the Company				
7.	A letter giving details on the nature of business and type of activities being carried out by the Company.				
8.	GST Registration Certificate issued by Maldives Inland Revenue Authority				
9.	Copy of foreign contract agreement registered with the Ministry of Trade and Economic Development (in case of foreign contractors)				
10.	Copy of re-registration certificate with the Ministry of Trade and Economic Development (in case of foreign companies)				
11.	Information regarding beneficial owners /shareholders in case Directors are not owners / shareholders				
12.	Certified and dated copy of Memorandum and Articles of Association				
13.	A copy of the latest report and accounts, audited where applicable (<i>This requirement would be applicable in respect of established Companies who are already doing business</i>)				
14.	Last three months Bank Statements for existing businesses				
15.	Existing Account details of Directors (with State Bank of India)				
IDENTIFICATION AND ADDRESS CONFIRMATION					
Please submit a copy of any of the Documents from List A for Identity and a copy of any one of the Document from List B shown below duly certified by a Solicitor, Bank, or Public Notary .					
The Directors / Authorized signatory to call on the Bank in person. He/ she should bring with him one Original Document from List A and one Original Document from List B					
#	LIST A – IDENTIFICATION DOCUMENTS				
1.	Current signed Passport				
2.	Current Driving License – preferably in photo card format				
3.	Photo Identity Card / Work Permit issued by Government or any Government Authority				
(Please ensure that the Copy of the Document you send includes your full name, photograph and signature)					
#	LIST B – ADDRESS VERIFICATION				
1.	Any utility bill (e.g. Gas, Electricity, Water, Telephone excluding mobile phones)				
2.	Council Local Authority Tax Bill				
3.	Recent Bank, Housing Society of Credit Card Statement showing your Residential Address				
(Documents should not be more than three months old. Please ensure the documents includes the persons name and full address)					